



Tweed River High School

Assessment Task Cover Sheet

COMPLETE ALL THE DETAILS BELOW

Note: This sheet must be stapled to the front of the task prior to being submitted for marking.

The task must be submitted at the Front Office BEFORE 8:20am on the day it is due.

Collect the **stamped assessment submission receipt** from office staff and **keep for your records.**

Teacher:	M__		
Subject / Course:			
Student:			
Task Description:			
Task No.: _____	Weighting: _____ %	Due Date: ____ / ____ / ____	No. Pages: _____
Office Use:			
Receiving officer Initial:	<div style="border: 1px dashed gray; width: 80%; margin: auto; padding: 10px;"> <!-- Empty space for stamp and signature --> </div>		
	Office Date Stamp		Time: ____ : ____

Student to complete the slip below
Office staff to date stamp, tear off and return slip below to student

Tweed River High School
ASSESSMENT TASK SUBMISSION RECEIPT

KEEP for YOUR RECORD of the TASK SUBMISSION DETAILS

Student:			
Subject / Course:			
Task:			<div style="border: 1px dashed gray; width: 80%; margin: auto; padding: 10px;"> <!-- Empty space for stamp and signature --> </div>
			Receiving officer Initial: